

Election Preparation Report F.S. - 100.032

Supervisor of Elections
Shirley Green Knight
Gadsden County

16 S. Madison Street, Quincy, Florida 32351 Website: <http://Gadsden.SupervisorofElections.com>
Phone: 850-627-9910 Fax: 850-627-6144 Email: info@gadsdensoe.com

March 17, 2020 Presidential Preference Primary Election

EARLY VOTING

Site/Location: (4) total

Hours: 13 days – Monday – Friday –9:00 am-6:00 pm
Saturdays & Sunday --- 8:00 am – 4:00 pm

Standard Staffing (1) Clerk --- (3-4) Inspectors --- (1) Deputy

Election Equipment Per Site (1) DS200 Tabulator (1) Automark ADA (2) Evids
(1-2) Ballot on Demand Printers (5-20) Voting Booths

In Office (4) Employees plus SOE -- (2) Part-time Employees

PRECINCT ELECTION DAY VOTING

Site/Location: (25) total

Hours: (1) day – Tuesday –7:00 am – 7:00 pm

Standard Staffing (1) Clerk – (0-1) Assistant Clerk -- (4-12) Inspectors --- (1) Deputy

Election Equipment Per Site (1) DS200 Tabulator (1) Automark ADA (1-2) Evids
(5-20) Voting Booths

In Office (4) Employees (2) Part-time Staff plus SOE

POST ELECTION

Site/Location (1) –SOE office

Hours: Standard office hours

Standard Staffing: (4) Full-time Staff plus (2) Part-time Staff

In Office: Reconciliation of Voter History, Manual Audit, Voter Registration

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August 18, 2020 Primary Election

EARLY VOTING

Site/Location: (4) total

Hours: 13 days – Monday – Friday –9:00 am-6:00 pm
Saturdays & Sunday --- 8:00 am – 4:00 pm

Standard Staffing (1) Clerk --- (3-4) Inspectors --- (1) Deputy

Election Equipment Per Site (1) DS200 Tabulator (1) Automark ADA (2) Evids
(1-2) Ballot on Demand Printers (5-20) Voting Booths

In Office (4) Employees plus SOE -- (2) Part-time Employees

PRECINCT ELECTION DAY VOTING

Site/Location: (25) total

Hours: (1) day – Tuesday –7:00 am – 7:00 pm

Standard Staffing (1) Clerk – (0-1) Assistant Clerk -- (4-12) Inspectors --- (1) Deputy

Election Equipment Per Site (1) DS200 Tabulator (1) Automark ADA (1-2) Evids
(5-20) Voting Booths

In Office (4) Employees (2) Part-time Staff plus SOE

POST ELECTION

Site/Location (1) –SOE office

Hours: Standard office hours

Standard Staffing: (4) Full-time Staff plus (2) Part-time Staff

In Office: Reconciliation of Voter History, Manual Audit, Voter Registration

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November 3, 2020 General Election

EARLY VOTING

Site/Location: (4) total

Hours: 15 days – Monday – Friday –9:00 am-6:00 pm
Saturdays & Sunday --- 8:00 am – 4:00 pm

Standard Staffing (1) Clerk --- (3-4) Inspectors --- (1) Deputy

Election Equipment Per Site (1) DS200 Tabulator (1) Automark ADA (2) Evids
(1-2) Ballot on Demand Printers (5-20) Voting Booths

In Office (4) Employees plus SOE

PRECINCT ELECTION DAY VOTING

Site/Location: (25) total

Hours: (1) day – Tuesday –7:00 am – 7:00 pm

Standard Staffing (1) Clerk – (0-1) Assistant Clerk – (4-12) Inspectors --- (1) Deputy

Election Equipment Per Site (1) DS200 Tabulator (1) Automark ADA (1-2) Evids
(5-20) Voting Booths

In Office (4) Employees (1) Part-time Staff plus SOE

POST ELECTION

Site/Location (1) –SOE office

Hours: Standard office hours

Standard Staffing: (4) Full-time Staff plus (2) Part-time Staff

In Office: Reconciliation of Voter History, Manual Audit, Voter Registration
